

SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	<u>JTC Medical Physics</u>	Division/Section:	<u>DPH/SFHN</u>
Address	<u>5013 Tarpan Court</u>	Deputy Director	<u>Roland Pickens</u>
	<u>Elk Grove, CA 95757</u>	DPH Administrator:	<u>David Sostarich</u>
Contact	<u>Jonathan Caldwell,</u>	Program Manager:	<u>Brian Moser</u> Phone <u>206-3122</u>
	<u>Medical Physicist (Owner)</u>	Contract Analyst:	<u>Arlene Lee</u> Phone <u>554-2938</u>

Request for approval of a new contract with JTC Medical Physics, in the amount of \$729,820, to secure qualified medical physicist services for the Department of Public Health for the term of February 1, 2016 to January 31, 2021.

Profit
 Non-Profit
 LBE
 RFQ – Number: 38-2013 Date: 1/13/2014
 New
 Renewal
 Mod
 Sole Source

Number of years DPH has been doing business with this organization: 4+

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference</u>
	(new)	2/1/2016 – 1/31/2021	
Funding Sources:			
General Fund		\$651,625	\$651,625
<u>TOTAL DPH REVENUES</u>			
12% Contingency Amount		\$78,195	\$78,195
<u>CONTRACT TOTAL</u>		\$729,820	\$729,820
<i>ANNUAL AMOUNT OF CONTRACT (estimate)</i>		\$729,820	\$729,820
Agency Funds		-\$0-	-\$0-
Contract FTE		N/A	N/A

<u>PROPOSED:</u>	<u>No. of Clients</u>		<u>Number of Units</u>	<u>Unit Cost</u>
	<u>N/A</u>	<u>Duplicated</u>		
<u>Mode(s) of Service & Unit of Service Definition</u>	<u>N/A</u>	<u>Unduplicated</u>	<u>Hours</u>	
<u>Radiographic/Flourosopic Units</u>			46	\$250
<u>Digital Radiographic</u>			27	\$325
<u>CATH Lab/Specials/Interventional (per tube)</u>			14	\$350
<u>CT Units - non ACR Accreditation Testing</u>			12	\$800
<u>CT Units - ACR Accreditation Testing</u>			8	\$1,300
<u>Mammography -Full Field Digital</u>			10	\$1,300
<u>Mammography - Digital Breast Tomosynthesis</u>			3	\$1,600
<u>Mammography - Stereotactic Breast Biopsy</u>			2	\$800
<u>Mammography - Review Workstation</u>			6	\$300
<u>Mammography - Repair evaluations</u>			10	\$1,000
<u>MRI Unit (per magnet)</u>			5	\$2,280
<u>Nuclear Medicine (4 Audits/yr)</u>			1	\$6,000
<u>Spect Camera</u>			1	\$1,800
<u>Ultrasound ACR</u>			12	\$500
<u>Special Units</u>			6	\$350
<u>General Consulting</u>			20	\$200
<u>Travel Costs (Milage and Time)</u>			21	\$550
<u>Additional Equipment to be serviced at LHH or other SFHN facilities</u>			As-Needed	\$5,600
<u>Emergency/Unscheduled Repairs</u>			As-Needed	\$5,500

Explanation of Service Change and Variances:

This is a new contract.

Monitoring Report/Program Review & follow-up:

The contract will be monitored in accordance with all applicable Departmental procedures.

Nondiscrimination and Cultural Competency:

If required, the Contractor will participate in the cultural competency requirements for the upcoming year.

Other Significant Issues:

JTC Medical Physics is a sole proprietorship operated by Mr. Jonathan Caldwell who began consulting in diagnostic medical physics in 2002. JTC Medical Physics will be providing Regulatory Physicist testing for radiology, operating room, cardiology, orthopedics, Dental Clinic and mammography, as well as providing fetal dose and patient dose calculations when needed, and performing annual testing on all imaging equipment mandated by the California department of Public Health Radiologic Health Branch for the City and County of San Francisco, Department of Public Health. The Medical Physicist provides consultation for our departments to help us maintain practices to maintain regulatory compliance by verifying that equipment meets compliance standards for the FDA, ACR, California Department of Public health and other regulatory bodies and by providing other miscellaneous service when needed to maintain compliance with Title 17 of the California Code of Regulations.

JTC Medical Physics was selected under RFQ 38-2013. These services were previously administered by a contract issued by the Office of Contract Administration.

Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director:

The firm is a sole proprietorship and is operated by Mr. Jonathan Caldwell. There are no Board Members.

Recommendations:

The Department recommends approval of this contract.